

RURAL MUNICIPALITY OF POPLAR VALLEY NO. 12

MINUTES

December 14th, 2022

Minutes of the Regular Meeting of Council of the Rural Municipality of Poplar Valley No. 12 held in the Council Chambers at 423 Railway Ave. in Rockglen, Saskatchewan on Wednesday, December 14th, 2022.

Present: Reeve Darrell Swanson

Councilors:

Div. 1	Terry Loucks
Div. 2	Kalissa Regier
Div. 3	Lisa Guy
Div. 4	Kendra Loucks
Div. 6	Calvin Knoss

Administrator Lynn Fisher

Absent : Div. 5 Brad Christopherson

The meeting was called to order at 9:07 a.m.

22-185

Minutes

T. Loucks: That the minutes of the November 21st, 2022 regular meeting be approved as read.
...Carried.

22-186

Statement of Financial Activity

Knoss: That the Statement of Revenue & Expenses and Bank reconciliation for the month of November 2022 as attached hereto and forming a part of these minutes, be accepted as presented.
...Carried.

22-187

Statement of Payroll Account

Guy : That the statement of the Payroll Account for the month of November 2022 as attached to and forming part of these minutes be accepted as presented.
... Carried.

22-188

List of Accounts for Approval

T. Loucks : That the attached list of accounts numbering from cheque #16891 to #16930 in the amount of \$992184.43 be approved for payment.
...Carried.

22-189

Correspondence

Knoss : That the attached list of correspondence having been read now be filed.
...Carried.

22-190

Grader Hours

Swanson : That R.M. of Poplar Valley No. 12 record the grader hours as follows:

2011 John Deere Grader	8812	hours
2016 John Deere Grader	5036	hours
2019 John Deere Tractor	799	hours
...Carried.		

bbk Lot

Delegation : Lead Hand Chad McGonigal arrived at the meeting at 9:32 a.m. to present his report. Mr. McGonigal left the meeting at 9:47 a.m.

22-191

Rockglen & District Fire Protection

T. Loucks : That R.M. of Poplar Valley accept the 2023 budget from the Rockglen & District Fire Protection Association and contribute the \$12,244.42 in 2023. Further recommend that the \$10,000.00 from the sale of the fire truck be saved as a capital purchase.

...Carried.

Comments on the Ministry of Agricultural referral for the Rockglen Colony's ILO application was tabled until January 2023 meeting.

22-192

Municipal Revenue Sharing Grant -Declaration of Eligibility

K. Loucks : That the Council of the Rural Municipality of Poplar Valley No. 12 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement
- The Municipality does not run a Municipal Waterworks System
- In Good Standing with respect to the reporting and remittance of Education Property taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All Members of council have filed and annually updated their Public Disclosure Statements.

Further we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

...Carried.

22-193

Transfer to Tax Roll

Guy : That R.M. transfer any outstanding receipt amounts to the tax roll by December 30th, 2022.

...Carried.

22-194

Transfer of Reserves

Swanson : That R.M. of Poplar Valley transfers \$58,000.00 to the reserves for capital fund from the checking account into the Plan 24 at the Rockglen-Killdeer Credit Union.

...Carried.

22-195

2023 Indemnity and Mileage

K. Loucks : That 2023 Indemnity remains at \$125.00 per council and committee meeting and mileage rate at \$.50 per Kilometer.

... Carried.



22-196^d

2023 Custom Rates

T. Loucks : That the 2023 custom rates be:
\$275.00/hr for ratepayers.

... Carried.

22-197

2023 Assessor/Treasurer

Knoss : That the Assessor/Treasurer remains
Administrator Lynn Fisher for 2023.

... Carried.

22-198

2023 Auditors

Swanson: That the R.M.'s Auditors remain Dudley & Co.
for 2023.

... Carried.

22-199

2023 Board of Revision & Development Appeals Board

Regier : That the R.M. of Poplar Valley No. 12
appoints Western Municipal Consulting Ltd to manage
the Board of Revisions process in 2023. The following
will serve as the members:

Tim Lafreniere, Mike Waschuck, Gordon Parkinson,
Dave Thompson, Wayne Adams, Jeff Hutton, Dave
Gurnsey, Murray Dean, and Stew Demmans. The Secretary
to the Board of Revision will be Liana Stepan. Further
pay the \$250.00 subscription fee.

... Carried.

22-200

2023 Development Appeals Board

Regier : That the R.M. of Poplar Valley No. 12
appoints Western Municipal Consulting Ltd. to manage
the Development Appeals Board for 2023, with the
following being the members:

Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave
Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave
Grunsey, Murray Dean, Pam Malach, Stew Demmans and
Stu Hayward. The Secretary will be Claudette McQuire.
Further pay the \$200.00 subscription fee.

... Carried.

22-201

2023 Committee Appointments

K. Loucks: That the following Committee
appointments be made for 2023:
Budget and Volunteer Fire Fighter: All Council
Fire Chief : Erwin Jackson
Road Committee : All council
Fire Protection Association : Darrell Swanson,
Terry Loucks, member-at-large Nairn Nielsen
Grasslands Health Center : Calvin Knoss,
member-at-large Nairn Nielsen
Big Muddy Mutual Aide - Kendra Loucks
Borderland Vet Clinic : Calvin Knoss
Rec Board - Lisa Guy
Rockin Beach Park : Kendra Loucks
Rink Board - Kalissa Regier
Library - Kendra Loucks
Tourism - Lisa Guy
Assin. Dr. Recruitment - Kalissa Regier, Lisa
Guy
South Central Municipal Assoc. - Kendra Loucks
Invasive Weed Management - Kalissa Regier,
Terry Loucks
South Sask. Ready - Calvin Knoss, proxy Lynn
Fisher

... Carried

b.l.k. List

22-202

2022 Mileage Bonus

Knoss : That the R.M. pay Chad McGonigal, Blaine Kaczmariski, Aaron Schnor and Lynn Fisher for 1000 kilometers at \$.50/km.

... Carried.

22-203

2023 Pest Control Appointment

Regier : That R.M. of Poplar Valley No. 12 appoint Shannon Crooks as 2023 Pest Control Officer.

... Carried.

22-204

2023 Weed Inspector

Regier : That R.M. of Poplar Valley No. 12 appoint Larry Doan as 2023 Weed Inspector.

...Carried.

22-205

2023 Building Inspector

Regier : That R.M. of Poplar Valley No. 12 appoint Dan Knudson for building inspection services in 2023.

...Carried.

22-206

Holiday Office Closure

Swanson : That the office will be closed December 26 & 27, 2022 and January 2nd, 2023.

...Carried.

22-207

Summer Student Grant

K. Loucks : That R.M. 12 approve the CDO to apply for a grant to employ a student for the summer.

...Carried.

22-208

Adjourn

Swanson :That this meeting be adjourned at 11:37 a.m.

... Carried.

Approved this 11th day of January, 2023.



Darrell Swanson, Reeve



Lynn Fisher, Administrator

CORRESPONDENCE

R.M. OF POPLAR VALLEY NO. 12

The following correspondence has been read and dealt with at the Meeting of council held on Wednesday December 14th, 2022:

- SARM Policy Bulletin
- Wood Gundy
- RCMP report
- Assiniboia RCMP – general meeting January 17th – 1p.m.
- R.M. 43 – Vet Clinic meeting
- CDO – report
- Plant Health Officer

W. K. 2022