

RURAL MUNICIPALITY OF POPLAR VALLEY NO. 12

MINUTES

August 13th, 2025

Minutes of the Regular Meeting of Council of the Rural Municipality of Poplar Valley No. 12 held in the Council Chambers at 423 Railway Ave. in Rockglen, Saskatchewan c Wednesday, August 13th, 2025.

Present:

Councilors:

Reeve	Lisa Guy
Div. 1	Les Ingram
Div. 2	Kalissa Regier
Div. 3	Sabrina Knoss
Div. 4	Kendra Loucks
Div 6	Calvin Knoss

Administrator Lynn Fisher

Absent : Div. 5 Brad Christopherson

Reeve Lisa Guy called the meeting to order at 9:03 a.m.

25-111

Minutes

C. Knoss : That the minutes of the July 9th, 2025 regular meeting be approved as read.
...Carried.

25-112

Statement of Financial Activity

Loucks : That the Statement of Revenue & Expenses Bank reconciliation for the month of July 2025 attached hereto and forming a part of these minutes be accepted as presented.

...Carried.

25-113

Statement of Payroll Account

Regier : That the statement of the Payroll Account for the month of July 2025 as attached to and forming a part of these minutes be accepted as presented.

... Carried.

25-114

List of Accounts for Approval

Guy : That the attached list of accounts numbering from cheque #18060 to #18096 in the amount of \$54602.13 be approved for payment.

...Carried.

25-115

Correspondence

S. Knoss : That the attached list of correspondence having been read now be filed.

...Carried.

2025

25-116

Grader Hours

C. Knoss : That R.M. of Poplar Valley No. 12
record the grader hours as follows:

2023 John Deere Grader 2566 hours

2016 John Deere Grader 6113 hours

2019 John Deere Tractor 1634 hours

... Carried.

Delegation : Lead Hand Chad McGonigal arrived at the meeting at 9:34 a.m.
to give his report. Mr. McGonigal left the meeting at 10:07 a.m.

25-117

Borderland Vet Service Board

Loucks : That R.M. 12 grants \$5000.00 to the
Borderland Vet Service Board for 2025.

... Carried.

25-118

Bylaw No. 2-25

C. Knoss : That Bylaw No. 2-25 being a Bylaw to
Repeal a Bylaw, shall be read the first time.

... Carried.

25-119

Bylaw No. 2-25

Loucks : That Bylaw No. 2-25 be read a second
time.

... Carried.

25-220

Bylaw No. 2-25

Regier : That Bylaw No. 2-25 be given three
readings at this meeting.

... Carried. Unanimously.

25-221

Bylaw No. 2-25

S. Knoss : That Bylaw No. 2-25 being a Bylaw to
Repeal a Bylaw, be adopted.

... Carried.

Councilor Kendra Loucks declared a Financial Interest and left the
meeting at 10:36.

25-222

Shop/Office Plumbing Repair

S. Knoss : That R.M. of Poplar Valley accept the
quote from Stenson Loucks to replace the
Shop/Office plumbing for \$1382.00.

... Carried.

Councilor Loucks returned to the meeting at 10:41.

25-223

Purchase of Porta-Power

Ingram : That R.M. 12 purchase a Porta-Power
from Clinton Zopf for \$1000.00.

... Carried.

25-224

Administration Holidays

Loucks : That R.M. of Poplar Valley approves
Lynn Fisher to receive five weeks of paid
holidays per year, for her 15 years of service.

... Carried.

25-225

Rural Board of Examiners

Guy : That R.M. of Poplar Valley pays \$700.00 for Lynn Fisher to apply for her Class "A" certification with the Rural Board of Examiners.

... Carried.

25-226

RMAA Fall Meeting

C. Knoss : That R.M. 12 approves Lynn Fisher's attendance at the RMAA Fall Meeting in Regina on September 19, 2025. Further paying registration fee, room and mileage.

... Carried.

25-227

Medical Leave Request

S. Knoss : That R.M. 12 approves the Lynn Fisher's medical leave request for September 12, 2025.

... Carried.

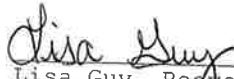
25-228

Adjourn

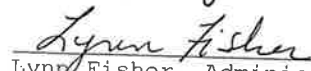
Guy : That this meeting be adjourned at 11:22 a.m.

... Carried.

Approved this 10th day of September, 2025.



Lisa Guy, Reeve



Lynn Fisher, Administrator

CORRESPONDENCE

R.M. OF POPLAR VALLEY NO. 12

The following correspondence has been read and dealt with at the Meeting of council held on Wednesday August 13th, 2025:

- Wood Gundy
- RCMP Reports & Warrant Lists
- New Minister's Order – Designating Prohibited, Noxious & Nuisance Weeds
- Lets Go – Christina Birch introduction
- SARM – New Benefit Announcement – Home Health Exam Kit