

RURAL MUNICIPALITY OF POPLAR VALLEY NO. 12

MINUTES
November 12th, 2025

Minutes of the Regular Meeting of Council of the Rural Municipality of Poplar Valley No. 12 held in the Council Chambers at 423 Railway Ave. in Rockglen, Saskatchewan on Wednesday, November 12th, 2025.

Present:

Councillors:

Reeve	Lisa Guy
Div. 2	Kalissa Regier
Div. 3	Sabrina Knoss
Div. 5	Brad Christopherson

Administrator Lynn Fisher

Absent: Div. 1	Les Ingram
Div. 4	Kendra Loucks
Div. 6	Calvin Knoss

Reeve Lisa Guy called the meeting to order at 9:06 a.m.

25-261

Minutes

Christopherson : That the minutes of the October 8th 2025 regular meeting be approved as read.

...Carried.

25-262

Statement of Financial Activity

S.Knoss : That the Statement of Revenue & Expense and Bank reconciliation for the month of October 2025 as attached hereto and forming a part of these minutes, be accepted as presented.

...Carried.

25-263

Statement of Payroll Account

Regier : That the statement of the Payroll Account for the month of October 2025 as attached to and forming part of these minutes be accepted as presented.

... Carried.

25-264

List of Accounts for Approval

Guy : That the attached list of accounts numbering from cheque #18163 to #18189 in the amount of \$30291.97 be approved for payment.

...Carried.

2025

25-265 Committee Reports
S. Knoss : That the Committee Reports be accepted
... Carried.

25-266 Correspondence
Christopherson : That the attached list of
correspondence having been read now be filed
... Carried.

25-267 Grader Hours
Christopherson : That R.M. of Poplar Valley No. :
record the grader hours as follows:
2023 John Deere Grader 2945 hours
2016 John Deere Grader 6174 hours
2019 John Deere Tractor 1921 hours
... Carried.

Delegation : Lead Hand Chad McGonigal arrived at the meeting at 9:47 a.m.
to give his report. Mr. McGonigal left the meeting at 10:26 a.m.

25-268 Sign Placement
S. Knoss : That R.M. 12 places a T-Intersection sign
at SW 16-02-30-2.
... Carried.

25-269 Sign Placement
Christopherson : That R.M. 12 places a Dead End sign
at NW 12-03-30-2.
... Carried.

25-270 Community Christmas Gala
Guy : That R.M. 12 donates a \$150.00 gift basket, from
Prairie Crafter's Market, to the RRFC Christmas
Community Gala.
... Carried.

The By-law Repeal or updates was tabled until January 2026 regular meeting.

25-271 Weed Inspector Annual Report
Guy : That the Annual Weed Inspector Report from Larry
Doan be accepted.
... Carried.

25-272 Ministry of Highways Contract
Guy : That the Winter Support Contract with the
Department of Highways be signed.
... Carried.

25-273 Canada Summer Jobs
Regier : That R.M. of Poplar Valley apply for the
Canada Summer Jobs program.
... Carried.

for b b k.

- 25-274 Fidelity Bond Coverage
Regier : That R.M. of Poplar Valley No. 12 increase t
Fidelity Bond Coverage to \$50,000.00.
... Carried.
- 25-275 Property Self-Insurance Program
S. Knoss : That R.M. 12 acknowledges the review of th
Property Insurance.
... Carried.
- 25-276 Bylaw No. 3-25
Guy : That Bylaw No. 3-25 being a Bylaw to Establish T
Incentives and Penalties, shall be read the first time
... Carried.
- 25-277 Bylaw No. 3-25
Regier : That Bylaw No. 3-25 be read a second time.
... Carried.
- 25-278 Bylaw No. 3-25
Christopherson : That Bylaw No. 3-25 be given three
readings at this meeting.
... Carried. Unanimously.
- 25-279 Bylaw No. 3-25
S. Knoss : That Bylaw No. 3-25 being a Bylaw to Establis
Tax Incentives and Penalties, be adopted.
... Carried.
- 25-280, Payment Approval
Regier : That the following payment be approved:
Rockglen Rinks - \$5000.00
Wood Mountain Park - \$5000.00
Coronach Fire Department- \$600.00
... Carried.
- 25-281 Library Extended Hours
Christopherson : That R.M. of Poplar Valley No. 12 pay
Palliser Regional Library \$322.00 to fund the extension
of library hours.
... Carried.
- 25-282 2025 Christmas Party
Regier : That R.M. 12's 2025 Christmas party be held a at
the Rollin Rock Bar and Grill on December 5th, 2025.
... Carried.
- 25-283 Medical Leave Request
S. Knoss : That Lynn Fisher's Medical Leave Request be
approved for November 18th, 2025.
... Carried.
- 25-284 Adjourn
Guy : That this meeting be adjourned at 11:49 a.m.
... Carried.

Let b b k

Approved this 10th day of December, 2025.


Lisa Guy, Reeve


Lynn Fisher, Administrator

CORRESPONDENCE

R.M. OF POPLAR VALLEY NO. 12

The following correspondence has been read and dealt with at the Meeting of council held on Wednesday November 12th, 2025:

- Wood Gundy
- RCMP Reports & Warrant Lists, Newsletter
- Navigating Conflict Workshop – Regina Dec. 9 or 10th
- Regional Innovation Conversation – Coronach Nov. 13
- RRFC – Gala donation