

RURAL MUNICIPALITY OF POPLAR VALLEY NO. 12

MINUTES
October 8th, 2025

Minutes of the Regular Meeting of Council of the Rural Municipality of Poplar Valley No. 12 held in the Council Chambers at 423 Railway Ave. in Rockglen, Saskatchewan on Wednesday, October 8th, 2025.

Present:

Councilors:

Reeve	Lisa Guy
Div. 1	Les Ingram
Div. 2	Kalissa Regier
Div. 3	Sabrina Knoss
Div. 4	Kendra Loucks
Div. 5	Brad Christopherson
Div. 6	Calvin Knoss

Administrator Lynn Fisher

Reeve Lisa Guy called the meeting to order at 9:05 a.m.

25-245

Minutes

Regier : That the minutes of the September 10th, 2025 regular meeting be approved as read.

...Carried.

25-246

Statement of Financial Activity

Loucks : That the Statement of Revenue & Expenses & Bank reconciliation for the month of August 2025 attached hereto and forming a part of these minutes be accepted as presented.

...Carried.

25-247

Statement of Payroll Account

S. Knoss : That the statement of the Payroll Account for the month of September 2025 as attached to a forming part of these minutes be accepted as presented.

... Carried.

25-248

List of Accounts for Approval

Christopherson : That the attached list of account numbering from cheque #18133 to #18162 in the amount of \$38772.82 be approved for payment.

...Carried.

25-249

Correspondence

Regier : That the attached list of correspondence having been read now be filed.

...Carried.



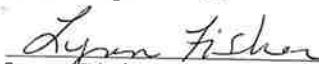
- 25-250 Grader Hours
S. Knoss : That R.M. of Poplar Valley No. 12 record the grader hours as follows:
2023 John Deere Grader 2814 hours
2016 John Deere Grader 6172 hours
2019 John Deere Tractor 1818 hours
...Carried.
- Delegation : Lead Hand Chad McGonigal arrived at the meeting at 9:33 a.m. to give his report. Mr. McGonigal left the meeting at 9:56 a.m.
- 25-251 Credit Card Limit Increase
Loucks : That R.M. of Poplar Valley No. 12 increases the Collabra Credit Union credit card limit to up to \$25,000.00
... Carried.
- 25-252 Gravel Pit Authorization
Guy : That the R.M. of Poplar Valley's ratepayers will not have unauthorized access to the two R.M. gravel pits.
... Carried.
- 25-253 Maintenance Outside Worker
C. Knoss : That R.M. 12 hires Madison Bissonnette for one week at her regular wage as casual laborer to help with general maintenance.
... Carried.
- 25-254 Wireless Towers
C. Knoss : That R.M. of Poplar Valley No. 12 approves the Discretionary Use Development Permit for Access Communications to construct two fixed wireless towers at SE 13-03-30-2 and NE 33-1-29-2.
... Carried.
- 25-255 Asset Listing
C. Knoss : That the Asset Management Listing be acknowledged as presented.
... Carried.
- 25-256 Hamlet Special Taxes and Arrears
Ingram: That the following taxes and arrears be removed from the R.M. owned lands within the Hamlet of Fife Lake:
Roll # 1297 - \$825.00
Roll # 1304 - \$600.00
Roll # 1308 - \$1425.00
Roll # 1387 - \$13.58
... Carried.
- 25-257 Medical Leave Request
S. Knoss : That R.M. 12 approve Lynn Fisher's medical leave request for the morning of October 28, 2025.
... Carried.

- 25-258 Certificate of Confirmation
Guy : That the 2025 SAMA Certificate of Confirmation be acknowledged.
...Carried.
- 25-259 Seasonal Layoff
Loucks : That R.M. 12 layoff, seasonal employee, Aaron Schnor on November 27, 2025.
... Carried.
- 25-260 Adjourn
Guy : That this meeting be adjourned at 11:34 a.m.
... Carried.

Approved this 12th day of November, 2025.



Lisa Guy, Reeve



Lynn Fisher, Administrator

CORRESPONDENCE

R.M. OF POPLAR VALLEY NO. 12

The following correspondence has been read and dealt with at the Meeting of council held on Wednesday October 8th, 2025:

- Wood Gundy
- RCMP Reports & Warrant Lists
- Just North of the Border Horse Show – sponsorship request
- South Sask Ready- e-mails and newsletter
- Plant Health Network – Fall Newsletter
- Town of Willow Bunch/R.M. 42
- SARM – SEEDS – Training online
- WSA – Estimated Peak Water Levels